

**NEILL BONDING AND INSURANCE SERVICES, INC.**

BID BOND REQUEST

PERFORMANCE AND PAYMENT BOND REQUEST

CONTRACTOR: \_\_\_\_\_

BID DATE, TIME & PLACE: \_\_\_\_\_

CONTRACT DATE: \_\_\_\_\_

OBLIGEE/OWNER (*Name and Address*): \_\_\_\_\_

\_\_\_\_\_

IFB OR CONTRACT NO: \_\_\_\_\_

NAME OF PROJECT AND LOCATION: \_\_\_\_\_

DESCRIPTION OF THE WORK: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ESTIMATED AMOUNT: \_\_\_\_\_ PERCENT: \_\_\_\_\_

COMPLETION TIME: \_\_\_\_\_ LIQUIDATED DAMAGES: \_\_\_\_\_

WARRANTY PERIOD: \_\_\_\_\_ MAINTENANCE PERIOD: \_\_\_\_\_

NAME AND PHONE # OF ARCHITECT OR ENGINEER: \_\_\_\_\_

\_\_\_\_\_

NOTES: \_\_\_\_\_

\_\_\_\_\_

NUMBER OF ORIGINALS: \_\_\_\_\_

*Bond Form: Please provide Owner's Bid Bond form, if applicable. If an Owner's bond form is not received, the industry standard AIA A310 form will be used.*

ORDERED BY: \_\_\_\_\_ DATE ORDERED: \_\_\_\_\_

**IF AWARDED THIS PROJECT AND BONDS ARE REQUIRED, PLEASE FAX THE CONTRACT (EXECUTED OR UNEXECUTED) ALONG WITH PERFORMANCE AND PAYMENT BOND FORMS, IF ANY.**